

BOOKING TERMS AND CONDITIONS

Please note that once an application has been accepted by the Northumbria School of English, the following terms and conditions apply:

Course Fees

Fees are correct at the time of publication and are subject to change without notice.

Fees include:

- Tuition fees (all lessons are 60 minutes)
- Placement test
- End of course certificate
- Some free social activities

Fees do not include:

- Social Programme
- Accommodation

Payment of Course Fees

If you book your course more than 6 weeks before it starts you can either

- Pay the total fees at the time of booking (including a deposit of £100)
- or
- Pay a deposit of £100 at the time of booking and then pay the remaining course fees 6 weeks before the course begins
 - Fees for long-stay students may be paid monthly in advance by prior arrangement

If you book your course less than 6 weeks before it starts, you must pay the total fees at the time of booking.

Booking Fee

There is a one-off non-refundable booking fee of £50 for all bookings.

Accommodation

We can offer a room in our residential facility or student's can find their own accommodation.

Full-board room prices are:

Single standard room	£120 per week
Shared standard room	£ 80 per week
Single en-suite room (small)	£140 per week
Single en-suite room (large)	£160 per week
Shared en-suite room (large)	£100 per week

Included in the price:

- 24-hour supervision on the premises
- Continental style breakfast, light lunch and 2-course evening meal
- Weekly room cleaning and change of sheets
- Access to laundry facilities
- Evening use of television and social area
- Free wireless internet connection

Course Arrangements

The Northumbria School of English reserves the right to change course arrangements and fees if necessary.

Behaviour and Regulations

The school has rules which apply to conduct in school and in the residential facility. Students will receive information concerning conduct in the school and in the residential facility during their induction programme. We reserve the right to terminate the stay and send home, at the student's expense, any student whose behaviour, in the opinion of the Principal, interferes or may interfere with the general wellbeing of other students. In the event of such termination of stay, no refunds will be made.

Prices

Prices are fixed in English Pounds Sterling until 31st December 2009.

Cancellation Policy

If you decide to cancel your course and have paid a deposit, we will not refund your deposit or your booking fee of £50.

If you have paid the total fees in advance, we will refund your fees less a deposit of £100 and less the £50 booking fee. If you have to cancel your course, you must notify us in writing or by fax. The date of cancellation is the day when we receive the written notification or fax.

If you have to cancel because you cannot obtain a visa, we will refund all fees paid less the £50 booking fee and a £100 cancellation fee.

Force Majeure

Occasionally the Northumbria School of English may have to cancel the booking for reasons beyond our control. Such reasons include war or threat of war, security measures, industrial dispute, strike action, fire, riot, natural disaster, adverse weather conditions, closure or congestion of airports, ferries or tunnel, technical problems relating to transportation or any other unusual or unforeseeable events.

Our Commitment to the Student

If we cancel or change the booking by reason of force majeure, we will notify the student as soon as we can. In this event we will offer the student an alternative course or alternative arrangements if possible. If it is not possible, the student is entitled to receive a full refund. We are unable to pay the student any further compensation if we cancel or alter the booking in accordance with this clause.

Minor Alterations by Northumbria School of English

It may be necessary to make changes to certain amenities, facilities and activities. These can be made without any obligation or liability. Should changes occur, we will advise the student of these changes, where made prior to booking, and will use reasonable endeavours to advise students who have already booked of any changes made thereafter.

Liability

Notwithstanding anything contained in these Booking Conditions or the booking form, our liability to the client in contract, tort (including negligence or breach of statutory duty) or howsoever arising shall be limited to the sum of £1,000.

The Contract

The booking contract, together with these conditions, is governed by English law and any dispute will be determined exclusively by the English courts.

Infectious Diseases

In order to protect students and staff of the Northumbria School of English, anyone found to have an infectious disease may be requested to return home.

Accuracy of Information

We have taken every care to ensure that the information and prices in the any of our publications are accurate at the time of print.

Insurance

Before you arrive in the United Kingdom, we strongly recommend that you take out insurance. Students who intend to stay less than 6 months must take out full medical cover as they will not be entitled to any free medical treatment other than emergency treatment.

Privacy Policy

By signing our Application Form, you are agreeing to our storage and use of the information you supply. This data is not passed on to any other organisation or third party.

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